

REQUEST FOR TRANSIENT STUDENT FINANCIAL AID

This form is for degree-seeking WVU students requesting financial aid to pursue courses at another institution. These courses must transfer back as completed credits to WVU or one of its divisional campuses. This includes study abroad trips taken through affiliate corporations.

Section I: Student Information

Student Name: _____ WVU ID: _____

I am requesting aid for another institution for (*check all that apply*): Fall _____ Spring _____ Summer _____
(year) (year) (year)

Section II: WVU Academic Advisor Information

WVU Academic Advisor Name: _____ Advisor Email: _____

Advisor Academic Department: _____ Advisor Phone: _____

Section III: Information about the Other Institution (Host School or Program)

School/Program's Name: _____

Name of Point of Contact: _____ Contact Email: _____
(This contact *must be able* to verify the number of hours enrolled, courses, dates of enrollment, and cost of attendance.)

Contact Phone: _____ Contact Fax: _____

Section IV: Submit Necessary Documentation

- I have submitted my Free Application for Federal Student Aid (FAFSA) at fafsa.ed.gov.
- I have **attached** the necessary forms which document that I will be taking transient credit hours through the Host School/Program which will transfer back to WVU:
 - WVU Transient Credit Application** (*if taking courses at another school*)
 - OR
 - WVU Study Abroad Transient Form** (*if taking courses through a study abroad affiliate*)

Section V: Consortium Agreement

Consortium Agreement: An agreement between a home school (WVU) and a host institution which officially acknowledges the enrollment, cost, and admission status of a degree-seeking student pursuing courses at another institution.

Under this consortium agreement, I, the student:

1. Authorize that my information may be released to and obtained from the host institution.
2. Am enrolled as a degree-seeking student in a program at WVU or one of its divisional campuses.
3. Understand that I am responsible for making payment of tuition, fees, or other institutional charges by WVU and/or the host institution regardless of the status of the consortium.
4. Understand that I **must notify** the appropriate WVU financial aid department on my campus if I do not begin attendance in the courses listed and approved in the consortium agreement with the host institution.
5. Understand that I **must notify** the appropriate WVU financial aid department on my campus *and* the host institution immediately of any change in enrollment status, including withdrawal from all courses or substitution of approved courses.
6. Understand that I must maintain satisfactory academic progress for financial aid eligibility.
7. Will ensure that the host institution provides the appropriate Registrar Office at my campus with an official academic transcript of my courses taken at the host institution within 30 days of completion of the transient coursework.
8. Understand that **my financial aid may be reduced or canceled** if my official transcripts from the host institution are not received or do not match the courses approved on my consortium agreement.

Student Signature *(Must be in ink. Electronic signatures not accepted.)*

Date

What Happens Next?

- WVU will provide an official consortium agreement to the point of contact listed in Section III above.
- Once the contact from the host institution returns the consortium agreement to WVU, the student will be evaluated for financial aid eligibility. No aid can be disbursed until the agreement is finalized.
- The student will notified via their MIX email that the aid review process is complete, and a copy of the completed consortium agreement will be attached so the student knows what coursework the consortium agreement requires.

Return to Your Campus:

MORGANTOWN CAMPUS
HEALTH SCIENCES CENTER
COLLEGE OF LAW
POTOMAC STATE COLLEGE OF WVU
WVU INSTITUTE OF TECHNOLOGY

PO Box 6004 | Morgantown, WV 26506
 PO Box 9810 | Morgantown, WV 26506
 PO Box 6130 | Morgantown, WV 26506
 75 Arnold Street | Keyser, WV 26726
 410 Neville Street | Beckley, WV 25801

mountaineerhub.wvu.edu Fax: 304-293-4890
 hscfinaid@mail.wvu.edu Fax: 304-293-6861
 hscfinaid@mail.wvu.edu Fax: 304-293-6891
 psc-finaid@mail.wvu.edu Fax: 304-788-6939
 tech-financial-aid@mail.wvu.edu Fax: 304-254-0710

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