SAMPLE

WVU MISCELLANEOUS RECEIPT - Shared Services Center Accounts Receivable

BAG #: N/A
TELEPHONE: Contact Phone #
EMAIL: Your Email

DEPOSITED BY: Department Contact Person
DEPARTMENT NAME: Your Department
RECEIPT NUMBER: SEE BELOW IN RED - NO SPACES
Receipt numbers must be 1 to 28 uppercase alpha-numeric characters only.

TO #: N/A
BATCH CLOSE DATE N/A
MERCHANT ID # N/A

BANK ACCOUNT:
- (●) WV State Treasury
- ( ) WVU Research Corp
- ( ) WVU Star/Banner
- ( ) Payroll

TRANSACTION TYPE:
- ( ) Deposit - Cash/Check
- ( ) Deposit - Credit Card
- (●) Deposit - ACH/Wire Transfer
- ( ) Deposit - Deposit Credit Memo
- ( ) Chargeback - Debit Memo/Return Check
- ( ) MAP Only (Does not interface with OASIS)

DATE: DATE PREPARED

MOUNTAINEER ADMINISTRATIVE PROCESSES

RECEIPT AMOUNT: 1000.00
AUTO SUM OF FUNDING: 1000.00
DIFFERENCE, MUST BE 0: 0.00

COMMENTS: Must include Fiscal Year and a brief description in the Comment box
FY25 - WVUF FUND 3V222 GEORGE JACKSON ENDOWMENT - REIMBURSEMENT FOR SCHOLARSHIP AWARD PAID TO JOE MOUNTAINEER UNDER DETAIL CODE 1K24 FOR FALL 2024

AMOUNT	CAMPUS	DA	FUND	LINE ITEM	FUNCTION	PROJECT	COMMENTS	(AUTO FILLS, SSC-AR USE ONLY) AMOUNT	CONCATENATED GL
1000.00	DEFAULT CA	DEFAULT DA	DEFAULT FUND	4406103	999	99999999		1000.00	THIS SECTION WILL AUTO POPULATE AFTER FUNDING ENTERED DO NOT CHANGE - SSC-SR ONLY
						99999999			
						99999999			
						99999999		