



The Federal Work-Study Scoop

June 2022 - August 2022



HELLO SUMMER

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We hope you are all enjoying your summer and we thank you for an extremely successful 2021-2022 academic year! Hiring for fall 2022 is open now, so don't hesitate to start finding another awesome work-study.

You'll receive another newsletter at the end of the summer with more important fall 2022 information. In the meantime, please [contact the WVU Hub](#) if you have any Federal Work-Study questions, concerns, or feedback.

Important Dates

August 17

First Day Students Can Work



Success is the sum of small efforts repeated day in and day out.

ROBERT COLLIER

Payment Cycles & Other Reminders



Looking ahead to fall 2022? Here are the first pay cycles to keep in mind after students are able to begin working for the semester.

Pay Cycle	Pay Day
Aug. 17 - Aug. 27	Sept. 9
Aug. 28 - Sept. 10	Sept. 23

Hiring for 2022-23 Open Now

The hiring process for the 2022-2023 academic year is now open. Please note that hired work-study students may not begin working in their position until August 17, provided they have properly processed for payroll.

Remember, even if a supervisor has listed a position to appear in Handshake, they will not be able to view it themselves. Only students who are eligible for Federal Work-Study will see those positions online.

For information on hiring, visit the [FWS hiring webpage](#).

Student Resources Available Online

Students can find detailed instructions for accepting their work-study offer, applying for jobs, navigating Handshake, and more on our [Student FAQ webpage](#). WVU Career Services also offers [free resume assistance](#)!

Our Impact by the Numbers

With your help, the WVU Federal Work-Study program continues to help students gain valuable work experience while paying for college expenses.



\$1.9 million

2021-2022 allocation from the
U.S. Department of Education



862

students employed in the
2021-2022 academic year



\$2,204

average earning for a work-study
in the 2021-2022 academic year



262

students who worked in 2021-22
and are returning for 2022-23

Federal Work-Study Spotlight

Take a look at the awesome work our students are accomplishing at the University Testing Center.



The University Testing Center soft launched in August 2021 in the basement of Hodges Hall. For our first day of testing, we had only one team member, Federal Work-Study employee Lillian Adamiec.

Initially, she and I tackled each new testing experience together. As other FWS students joined the team, Lillian helped to train them and became a de facto team leader for our small group. Our team of Federal Work-Study students helped to develop all of our check-in and check-out procedures at the front desk while also identifying areas of improvement. By the end of that first semester we had administered nearly 8,200 exams, including 1,700 finals. We were able to do this largely through the hard work and attentiveness of our staff.

In early spring 2022, it became clear that our business demands were increasing significantly. We hired on several more desk staff members, some through Federal Work-Study and some not. By midterm, we had a desk staff of 11 undergraduate students. The student workers click cohesively and function as a team very well. They organically trade job duties so no one is stuck with the less popular work, trade shifts, volunteer for additional coverage during peak business, and keep the workspace tidy... During finals, it was imperative that test takers know and find their seat assignments quickly, as we turned each seat over five and six times every day. Seating mistakes meant that the next test taker might not have a seat available at the correct time. The student workers developed a process, amongst themselves, to verify seat assignments as they checked in test attendees. Their goal was to improve seating accuracy while also taking some of the coordination burden off of me. Their process worked beautifully. At the end of finals week, we had administered more than 4,100 exams in a five-day period with no major errors. In total, we administered nearly 26,000 exams in the spring semester.

Each day in the University Testing Center brings new surprises and work challenges. It will be interesting to see the solutions the student workers come up with next.

— *Beth Bosely, University Testing Center Coordinator*

